



RAMANANDA COLLEGE

BISHNUPUR ★ BANKURA

Pin – 722122, West Bengal

UGC Recognized & State Government Aided Constituent College

Under BANKURA UNIVERSITY

(Accredited by NAAC at 'B++' Level)

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Website-www.ramanandacollege.org

Ref. No.

Date- 16/02/2022

বিজ্ঞপ্তি

SEMESTER – I U.G & SEMESTER – I P.G Examination of the A.Y 2021- 2022

এতদ্বারা রামানন্দ কলেজের SEMESTER – I U.G
& SEMESTER – I P.G র সমস্ত ছাত্রছাত্রীদের জানানো
যাচ্ছে যে পরীক্ষা কিভাবে দিতে হবে তার বিস্তারিত বিবরণ
কলেজ ও বিশ্ববিদ্যালয় এর ওয়েবসাইট এ সম্পূর্ণ ভাবে দেওয়া
আছে সেটি ভালো করে দেখে সবাই কে পরীক্ষা দিতে বলা
হচ্ছে।



২৩/০২/২২
সি অধ্যক্ষ
রামানন্দ কলেজ
বিষ্ণুপুর, বাঁকুড়া
Principal
Ramananda College
Bishnupur, Bankura

Notice for P.G Examination



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, P.O.: Purandarpur, Dist.: Bankura,
Pin- 722155, West Bengal

Office of the Controller of Examinations

Ref. No.: BKU/CE/PG/90/2022

Date: 15.02.2022

NOTIFICATION

Subject: Paper to be used as Answer script, Question Paper download, Format & Submission process of Answer script of PG Semester - I Examination of the A.Y. 2021 - 22

It is hereby notified for information of PG Sem I, students/examinees (both Regular & SNC) in relation to the PG Semester I Examination of the A.Y. 2021 - 22 that the followings shall be the Paper to be used as Answer script, Question Paper download, Format & submission process of Answer Scripts.

1] Paper to be used as answer script

- Examinees may write the answers to the questions in the Question Paper in plain white A4 size paper as available to them at home
- Examinees need not worry if size of Paper is a bit bigger or smaller
- Examinees need not buy A4 size paper from market but use paper available at home of similar size
- Papers used should not be a part of or, attached to any Notebook/Khata. The papers should be in separate sheets

2] Writing on answer script

- No computer typed or printed documents are allowed
- Examinees have to write the answers in their own handwriting

3] Exam details to be written on answer script

- The following details/information must be written on the top margin of each and every page of answer script by the examinee

Page No.01<Write present page number> out of <Write last page number based on point 4]>

Name of Examination: Bankura University Postgraduate Semester I Examination of the A. Y. 2021 - 22

UID No----- Name -----

Institution of Examinee----- Subject-----

Course Title----- Course Code -----

Course ID (Follow question paper) -----

4] Answer script page limit, file format, file size & filename

- The hand written answer script of the examinee for any examination can be a maximum of 10 (ten) pages of plain white A4 size paper (not both sided)
- If full marks is more than 40 in any subject / question paper, only for that subject /question paper the answer script limit may be increased to a maximum of 16 (sixteen) pages of plain white a4 size paper (not both sided), for e.g. law, social work
- For subjects like Chemistry, Physics, Mathematics, etc. requiring examinees to write equations/calculations, the answer script limit may be increased to a maximum of 12 (twelve) pages of plain white A4 size paper (not both sided)
- After completing the exam, examinees will have to take photograph/scan the answer script using document scanner apps available in google play store. These apps will convert answer script to electronic file
- In the document scanner apps, photos of all pages can be taken one after another, to create one single file
- The electronic file must be saved in .pdf format. **No other format is allowed except pdf**
- The file name should be as follows: **UID_Course ID**. Where UID, Course ID are present in Admit card

5] Submission/upload of electronic file (Answer script)

- Electronic Answer Script has to be uploaded / submitted **within 2 hours** of the end of examination on the day of the examination
- A Convenience Time of 02 hours is being provided to examinees for converting Answer Script to Electronic File and uploading
- Examinees can upload/submit their Electronic Answer Scripts by clicking on the **upload** button in their account
- If still unable to upload, as a final resort, Examinees may use the Convenience Email address to submit the electronic answer script, but after permission from the HoD/TiC of university department concerned / PG college authority of the examinee. The authority must upload the answer scripts within the examination day of that respective paper

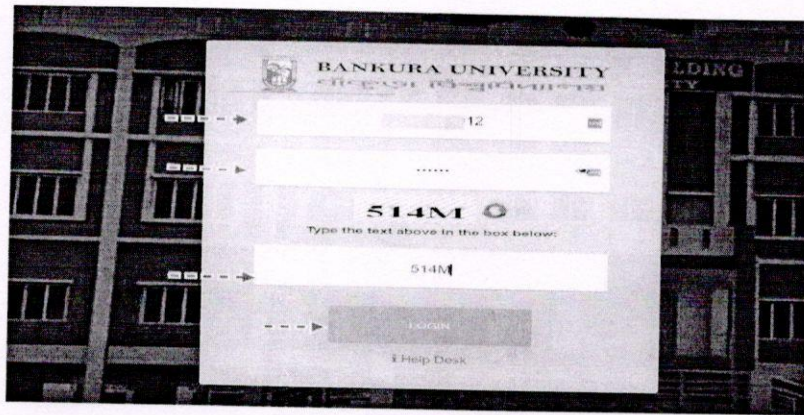
6] Use of Bankura University portal account of examinees

- The portal account of all Examinees will have both **download option for download of Question Papers on day of exam** (30 minutes before commencement of exam) & **upload option for upload of Electronic Answer Scripts** within 2 hours of end of examination on the day of examination
- No Answer Script will be accepted for uploading after the aforesaid time without any special issues. Electronic Answer Scripts will only be uploaded by the examinee, HoD / TiC of University department concerned, PG college authority of the examinee
- Question Papers will also be available in the University website as well as to the Principal/HoDs/TiCs of the concerned Colleges and University departments
- All Electronic Answer Scripts can be uploaded by clicking on the **upload** button
- Examinee can log in to the Exam portal account using UID and Password. Exam portal account's Username and Password is also available with HoD / TiC of University department concerned/PG college authority

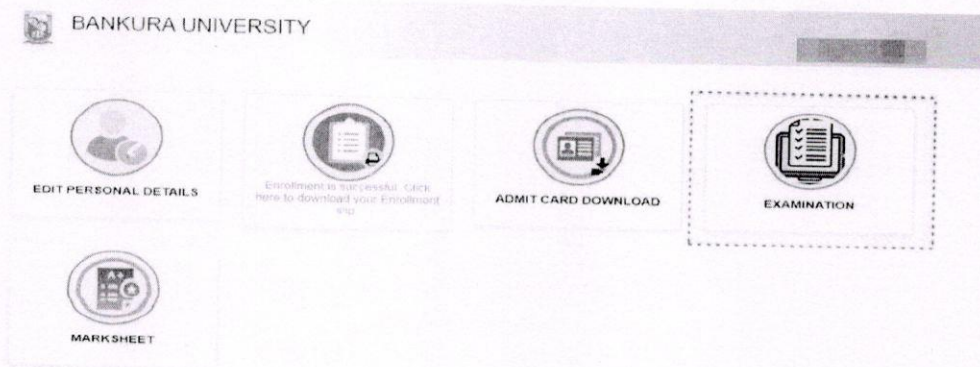
7] Step by Step procedure for Online Examination

A. Steps to download Question Paper from the examination online portal and to upload the Answer script on the examination online portal by students

Step 1: To download Question Papers log-in to the exam portal using credentials



Step 2: Clicks on the Examination tab



Step 3: The Question Paper download & Answer script upload webpage appears on the screen. Check the exam date, exam time and then choose the appropriate Question Paper from the adjacent tab. Click on the download

EXAMINATION

Stream : **ARTS(PG)**
Subject : **ENGLISH**
Semester :

Download Question Paper From Here Upload Answer Sheet From Here

Course Code	Course Title	Exam Date	Exam Time	Question Paper	Answer Upload
		14-01-2022	12 Noon-2PM	Download	Choose File No file chosen Submit
		24-01-2022	12 Noon-2PM	Coming up	
		28-01-2022	12 Noon-2PM	Coming up	
		31-01-2022	12 Noon-2PM	Coming up	

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Step 4: To Upload Answer Sheet log-in to the exam portal using credentials. Click on the **Examination** tab. Question Paper download & Answer script upload webpage appears on the screen

EXAMINATION

Stream : **ARTS(PG)**
Subject : **ENGLISH**
Semester :

Download Question Paper From Here Upload Answer Sheet From Here

Course Code	Course Title	Exam Date	Exam Time	Question Paper	Answer Upload
		14-01-2022	12 Noon-2PM	Download	Choose File No file chosen Submit
		24-01-2022	12 Noon-2PM	Coming up	
		28-01-2022	12 Noon-2PM	Coming up	
		31-01-2022	12 Noon-2PM	Coming up	

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Step 5: Students need to upload the hand written answer sheet in PDF format. Click on **Choose File** under **Answer Upload** section by identifying the path of the answer sheet and upload the same. After choosing the file click on the **Submit** button. Then the following message will be shown. Click on **ok** if you have uploaded the right file else redo it

File Uploaded Successfully, Please Check the File whether it is the correct file or not. If not Reupload Again the correct file

OK

Step 6: After successfully uploading the answer script check the uploaded file from the red marked section. Press **Click here** to check the uploaded pdf file. If it is the right file then leave it otherwise upload the right answer script by repeating Step 5

EXAMINATION

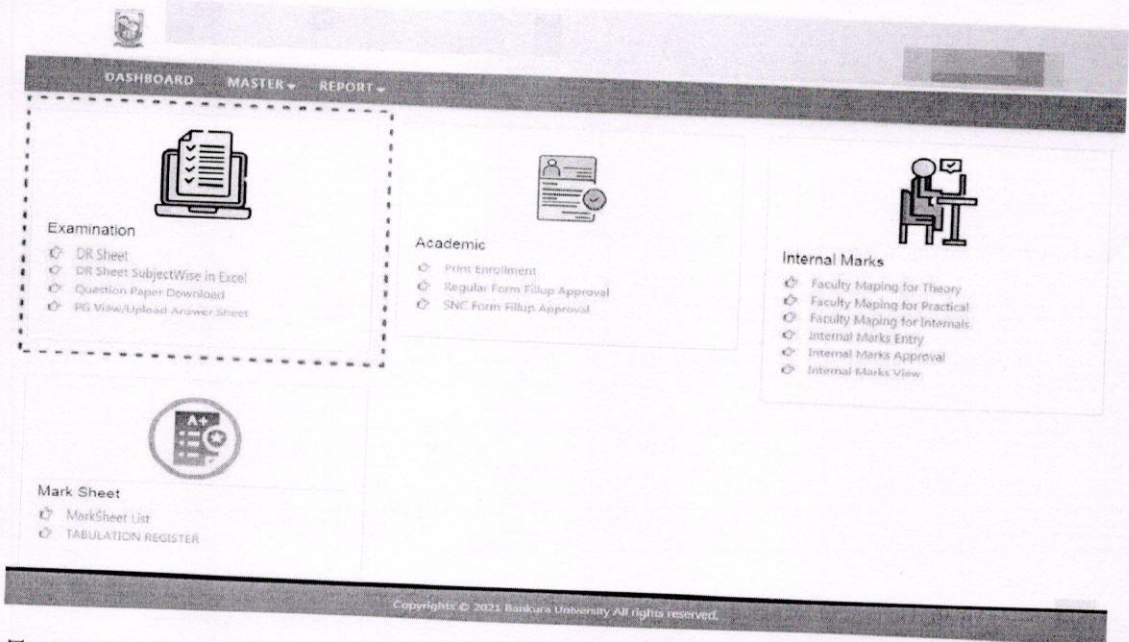
Stream : **ARTS(PG)**
Subject : **ENGLISH**
Semester :

Check The Upload file From Here

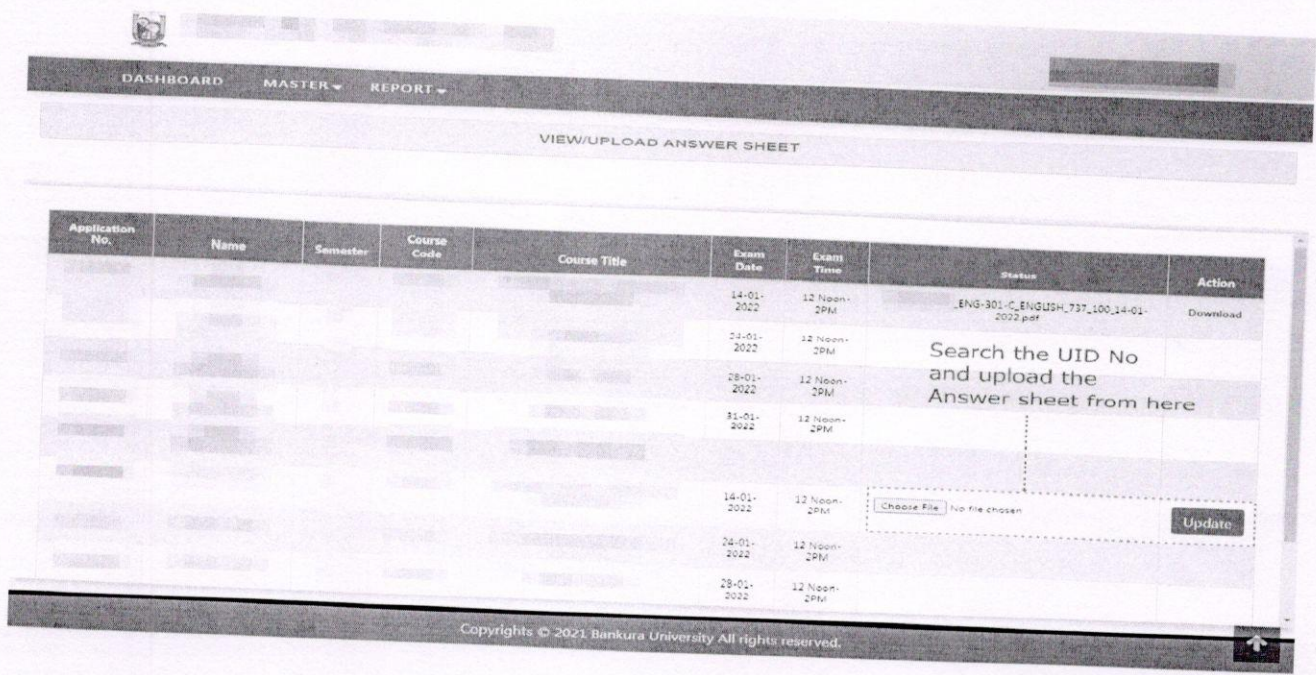
Course Code	Course Title	Exam Date	Exam Time	Question Paper	Answer Upload
		14-01-2022	12 Noon-2PM	Download	Choose File No file chosen Submit
		24-01-2022	12 Noon-2PM	Coming up	Already Uploaded on 2022-01-14 11:38:03-073 Click Here
		28-01-2022	12 Noon-2PM	Coming up	

B. Steps to upload the answer scripts on Examination portal by Principals/HoDs/TiCs of affiliated colleges/ University departments

Step 1: Log-in to the exam portal using credentials. Click on the **PG view/upload Answer Script** button



Step 2: To upload an Answer script search the UID No, choose the file from the storage and click on **Update**



Sd/-
Dr. Shibaji panda
Controller of Examinations

Copy to:

- The Registrar, Bankura University
- The Finance Officer, Bankura University
- The Dean, Bankura University
- The Inspector of Colleges, Bankura University
- The Secretary, Faculty Council for Post-Graduate Studies
- All Principals/TiCs/OiCs of affiliated colleges of Bankura University, where PG courses are taught
- System Administrator, Bankura University to upload the notice in the University website
- The Secretary to the Hon'ble Vice Chancellor, Bankura University
- Guard file



Notice for U.G Examination

①

BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, P.O.: Purandarpur, Dist.: Bankura,

Pin- 722155, West Bengal

Office of the Controller of Examinations

Ref. No.: BKU/CE/UG/88/2022

Date: 15.02.2022

NOTIFICATION

Subject: Paper to be used as Answer Script, Question Paper download, Format & Submission process of Answer Script of UG (Honours & Programme) Semester – I (Theory) Examination of the A.Y. 2021 - 22

It is hereby notified for information of UG (Honours & Programme) Semester - I examinees (both Regular & SNC) in relation to the UG Semester - I Theory Examination of the A.Y. 2021 – 22 that the followings shall be the Paper to be used as Answer script, Question Paper download, Format & submission process of Answer Scripts, which need to be strictly followed for convenience of examinees.

1] Paper to be used as answer script

- Examinees may write the answers to the questions in the Question Paper in plain white A4 size paper as available to them at home
- Examinees need not worry if size of Paper is a bit bigger or smaller
- Examinees need not buy A4 size paper from market but use paper available at home of similar size
- Papers used should not be a part of or, attached to any Notebook/Khata. The papers should be in separate sheets

2] Writing on answer script

- No computer typed or printed documents are allowed
- Examinees have to write the answers in their own hand writing

3] Exam details to be written on answer script

- The following details/information must be written on the top margin of each and every page of answer script by the examinee

Page No.01<Write present page number> out of <Write last page number based on point 4]>

Name of Examination: Bankura University Undergraduate (Honours/Programme) Semester I (Theory) Examination 2021-22

UID No----- Name -----

Institution of Examinee----- Subject-----

Course Title----- Course Code (As per syllabus) -----

Course ID (Follow question paper) -----

4] Answer script page limit, file format, file size & filename

- The handwritten answer script of the examinee for any examination can be a maximum of 10 (ten) pages of plain white A4 size paper (not both sided)
- For subjects like Chemistry, Physics, Mathematics, etc. requiring examinees to write equations/calculations, the answer script limit may be increased to a maximum of 12 (twelve) pages of plain white A4 size paper (not both sided)
- After completing the exam, examinees will have to take photograph/scan the answer script using document scanner apps available in google play store like Adobe Scan, Microsoft Lens, etc. These apps will convert answer script to electronic file
- In the document scanner apps, photos of all pages can be taken one after another, to create one single file
- The electronic file must be saved in .pdf format. **No other format is allowed except pdf**
- The file name should be as follows: **uid_courseid_subject_collegecode_date**. Saving the answer script with any other file name will not be allowed
- The file size of the electronic answer script is limited to 9MB

5] Submission of electronic file (answer script)/hardcopy

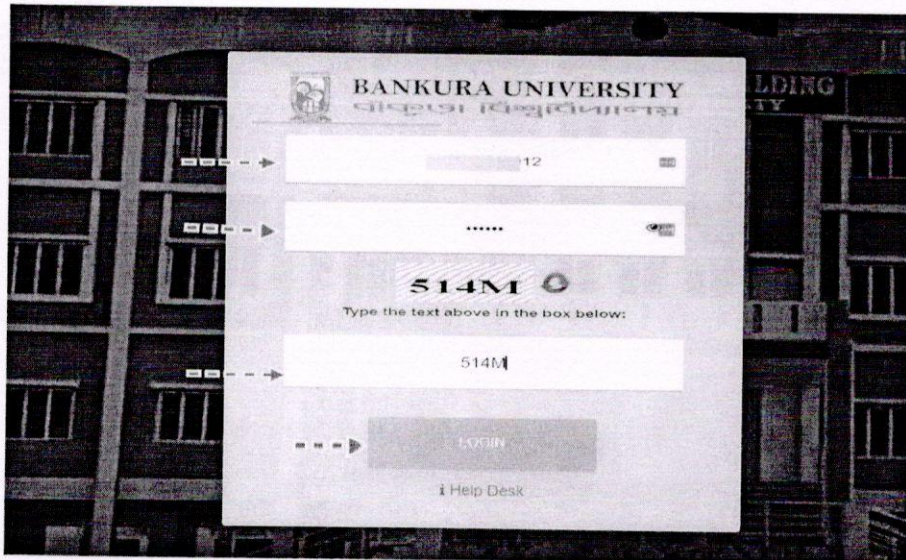
- Electronic answer script has to be emailed by the examinee to his/her college within **one hour** of the end of the examination on the day of the examination
- If examinee has the facility to submit the answer script by logging in to her/his own college portal then she/he may submit electronic answer script within **one hour** of the end of the examination on the day of the examination. However, availability of such facility, if any, will be notified by the college authority well in advance
- A convenience time of one hour is being provided to examinees for converting answer script to electronic file and emailing
- The college authority will provide the email address (es) to submit the electronic copy of the answer script
- If still unable to email/ submit through college portal, as a final resort, examinee **may submit the answer script(s) (hard copy) to her/his college within two hours of end of examination on the day of the examination**
- If a student has **more than one examination on a particular day** then she/he may email/submit the answer scripts after the end of the final exam of that day within the aforesaid time limit
- There will be a facilitation Centre at the college on examination days

6] Procedure to get Question Paper

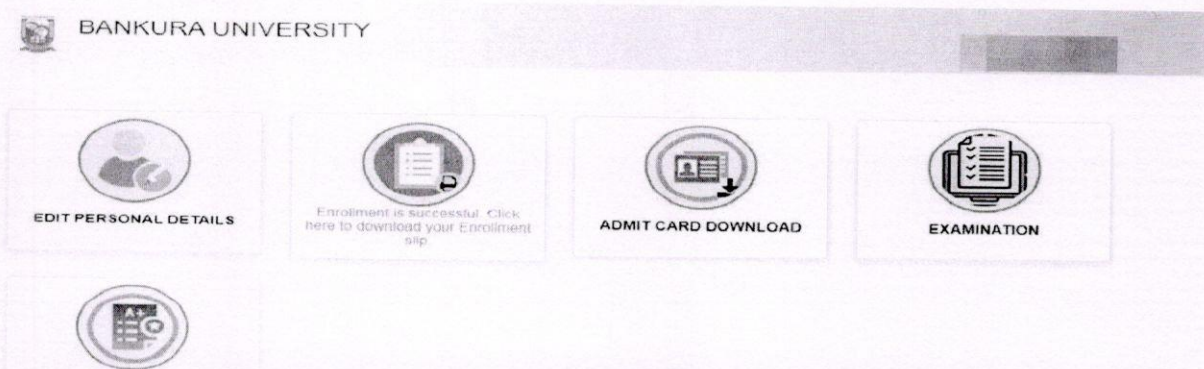
- Question Paper on day of exam is available **30 minutes before commencement of exam** in examinee's login. Examinee will have to download the question paper by logging in to the portal using user id & password
- Question Paper will also be available on the University website as well as at the Principals/TiCs/OiCs login 30 minutes before commencement of exam
- Exam portal account's credentials is same as those used during form fill-up
- Exam portal account's credentials are also available to Principals/TiCs/OiCs of colleges

7] Step by Step procedure to download Question Papers from user login

Step 1: To download questions, log-in to the exam portal using credentials



Step 2: Click on the EXAMINATION tab



Step 3: Check the exam date, exam time, appropriate Question Paper and then click on **Download** to download the question paper

BANKURA UNIVERSITY (500)

QUESTION PAPER ▾ ANSWER SHEET ▾ ENROLMENT DETAILS ▾

DOWNLOAD QUESTION PAPER

Stream: ARTS(BG)
Subject: POLITICAL SCIENCE
Semester: 1

Course Code	Course Title	Exam Date	Exam Time	Question Paper
PLS/101/C	Political Theory: Liberal and Post-liberal	13-03-2021	12:00 noon to 1:00 pm	Exam Completed
PLS/101/C	Co-operative Movements	15-03-2021	12:00 noon to 2:00 pm	Exam Completed
PLS/101/C	INBAR Government and Politics	16-03-2021	12:00 noon to 2:00 pm	Download
PLS/101/C	International Relations: Theories	20-03-2021	12:00 noon to 2:00 pm	Coming up
PLS/101/CA/SG	Internal Assignment			
10B/CP	Communication: English and Personality Development			

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Sd/-

Dr. Shibaji Panda
Controller of Examinations

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2. The Dean, Bankura University
3. The Inspector of Colleges, Bankura University
4. All Principals/TiCs/OiCs of affiliated colleges of Bankura University
5. Faculty Council for Under-Graduate Studies, Bankura University
6. The Co-ordinator Santali Vernacular, Bankura University
7. The Secretary to the Hon'ble Vice Chancellor, Bankura University